

# Maddock Public School Acceptable Use Policy

Maddock Public School is committed to providing students, staff, and the community with access to modern information technology resources to enhance the educational experience. Compliance with this policy is essential to ensure a safe, productive, and respectful digital environment.

This policy applies to all students, staff, volunteers, and visitors using Maddock Public School's technology resources, both on and off school premises.

## General Principles

1. **Educational Purpose**: Technology resources are provided for educational purposes. Users must use these resources to support learning, teaching, and administrative processes.
2. **Respectful and Responsible Use**: Users must behave respectfully and responsibly when using technology resources. This includes respecting the privacy, rights, and dignity of others.
3. **Compliance with Laws and Policies**: Users must comply with all applicable laws, regulations, and school policies when using technology resources.

## Acceptable Use

### 1. **Access and Security**:

- Users must use only their assigned accounts and must not share their passwords with others.
- Users are responsible for the security of their accounts and must report any unauthorized use.
- Users must not attempt to gain unauthorized access to the network or another user's account.

### 2. **Network Etiquette**:

- Users must:
  - be polite and use appropriate language in all communications.
  - not engage in cyberbullying, harassment, or any other form of disruptive or harmful behavior.
  - not post or share any material that is obscene, offensive, or inappropriate.

### 3. **Internet Use**:

- Personal use must not interfere with educational activities.
- Users must not access, download, or distribute any material that is illegal, inappropriate, or in violation of school policies.
- Users must not use the internet for commercial purposes, including advertising or selling goods and services.

#### 4. **\*\*Digital Citizenship\*\***:

- Users must give proper credit when using information or resources from the internet.
- Users must not use technology resources to cheat or engage in academic dishonesty.

### **Unacceptable Use**

#### 1. **\*\*Prohibited Activities\*\***:

- Users must not engage in activities that disrupt or damage technology resources, including introducing viruses or malware.
- Users must not use technology for any illegal activities, including hacking, fraud, or theft.
- Users must not bypass or attempt to bypass any security measures or content filters implemented by the school.

#### 2. **\*\*Personal Devices\*\***:

- Users must adhere to school policies regarding the use of personal devices on school premises.

### **Monitoring and Privacy**

#### 1. **\*\*Monitoring\*\***:

- The school reserves the right to monitor and inspect any data or communications transmitted or stored using school technology resources.
- Users should have no expectation of privacy when using school technology resources.

#### 2. **\*\*Privacy\*\***:

- Users must respect the privacy of others and must not access, use, or disclose personal information without authorization.

### **Consequences of Violations**

#### 1. **\*\*Disciplinary Actions\*\***:

- Violations of this policy may result in disciplinary actions, including suspension or revocation of access to technology resources, detention, suspension, or expulsion for students, and disciplinary measures for staff.
- Illegal activities will be reported to the appropriate authorities.

#### 2. **\*\*Responsibility for Damages\*\***:

- Users may be held responsible for any costs or damages resulting from intentional or negligent misuse of technology resources.

\*Approved by Maddock Public School Administration on 07/16/2024\*

## **Acknowledgment**

All users must acknowledge that they have read, understood, and agree to abide by this Acceptable Use Policy.

I have read and understand Maddock Public School's Acceptable Use Policy and agree to comply with its terms and conditions.

Student Name: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Name: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_